

Little Traverse Bay Bands of Odawa Indians Adult Vocational Training Scholarship Program

Cover Sheet

To help the Education Department process your application in a timely manner, please use this check sheet to ensure that you are sending us the appropriate forms.

This package must include the following documentation:

- _____ Completed LTBB Adult Vocational Training Scholarship Application
 - _____ Copy of Tribal Membership Card
 - _____ Release of Information Form
 - _____ Certificate of Agreement
 - _____ Copy of Current Class Schedule/Proof of enrollment
 - _____ Copy of program information from accredited institution including program length, cost of attendance and supplies needed. Example: Brochure or website
 - _____ Completed W-9 Form(s)
 - _____ Copy of fee schedule and invoice to be paid
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This scholarship program:

1. provides assistance towards the completion of a certificate or license granted through an accredited institution . The award shall not exceed a \$1500 lifetime maximum.
2. provides assistance with direct expenses only (tuition, books, fees, supplies, etc.) and shall be paid to the institution or vender directly.
3. is available to tribal members on a first come first serve basis until funds for year are exhausted.
4. does not provide for reimbursement of expenses.
5. is not available to Michelle Chingwa recipients until grades from last semester awarded are received.
6. is not available to students with outstanding balances for Michelle Chingwa Education Assistance program until their outstanding balance is \$0.
7. Shall not be combined with the Michelle Chingwa Education Assistance Scholarship for the same program of study.

**Little Traverse Bay Bands of Odawa Indians
Adult Vocational Training Scholarship Program**

Application

School Year 20__ TO 20__

Name:	Last	First	MI.	Maiden	D.O.B.	Social Security #
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PERMANENT ADDRESS:	Tribal ID #
Street	
City, State, Zip	
Phone Number	

SCHOOL ADDRESS: (Where you live while attending school)	
Street	
City, State, Zip	
Phone Number	
E-Mail Address	

School Type:	
Name	
Address	
City, State, Zip	
Length of program	Cost of attendance
Expected dates of enrollment: to	
Books, fees, and supplies that will be needed in addition to tuition expenses	

I declare that the information given by me on this form is true, correct and complete to the best of my knowledge.

Signature of student

Date

Little Traverse Bay Bands of Odawa Indians Adult Vocational Training Scholarship Program

Certificate of Agreement

Certificate of Agreement means a written agreement between a grant recipient and the Education Department of the Little Traverse Bay Band of Odawa Indians describing conditions of agreement including requirements and how a recipient pays back grants when the recipient does not meet the program criteria.

Conditions of Agreement:

1. You must apply for the Michigan Indian Tuition Waiver if you are attending an institution that accepts the waiver. You must also apply for any other financial aid available including the FAFSA in applicable. Proof of application may be requested.
2. You are required to pay back any portion of a scholarship you receive if you fail to enroll, withdraw, or are expelled before the completion of a term or training period.
3. Within ten days of your failure to enroll, withdrawal, or expulsion you shall submit to the Education Department the following:
 - a. The date of your failure to enroll, withdrawal, or your expulsion, and;
 - b. A copy of your request to the institution that all remaining Little Traverse Bay Band of Odawa grant funds be returned to the Little Traverse Bay Band of Odawa Indians Education Department

If total amount of scholarship is not returned by the institution, you, the student will be required to pay back any or all of scholarship, subject to appeal. Failure to pay back funds will make you ineligible to receive any future Adult Vocational Training Scholarship funds.

I, the student, as scholarship recipient, agree to the above terms and conditions.

Student Signature

Date

Student Printed Name

Little Traverse Bay Bands of Odawa Indians Adult Vocational Training Scholarship Program

Release of Information

Students Printed Name

— —
Social Security Number

Special terms that apply:

AVT Program: Adult Vocational Training Program

Education Department means the Education Department of Little Traverse Bay Bands of Odawa Indians.

Financial Aid Office means the office of an institution of higher education that has responsibility for institutionally administered financial aid.

Financial Aid Package means the institution's documents that identify the amounts and types of financial aid awarded by the institution and the amount of unmet need..

Transcripts mean an official copy of the student's courses, grades, and grade point average to date of the request.

Tribe means the Little Traverse Bay Bands of Odawa Indians or the Waganakising Odawa.

Special Achievements means events worthy of certificates, publications such as a dissertation or thesis, Dean's List or other lists of academic achievements, and employment after graduation.

Accredited institution: Institution will be accredited by a recognized accrediting institution to be reviewed by the Education Department.

Press release means any form of public notification i.e. Odawa Trails Newsletter, Annual Tribal meeting, bulletin boards.

Authorization:

I authorize _____, the institution I am attending, to release to LTBB Education Department any requested documentation including transcripts, schedules, and financial aid package information. I also authorize the LTBB Education Department to make press releases on my behalf in cases of special achievements, graduations, and any other event I may want published, and to release academic information from my file to the Human Resource Departments of both the tribal government and its enterprises.

Signature of Student

Date